

To
The Dean of the Faculty for Chemistry and Pharmacy at the LMU
PhD Office, House F, Room F2.060
Butenandtstr. 5–13
81377 Munich

Application for admission to the thesis defence

Ms. / Mr. (Delete as appropriate)

.....
(Complete name, family name (if applicable, your maiden name) as it appears in your passport)

I hereby apply for admission to the doctoral examination.

My thesis was supervised by

(Section 7 of the Doctoral Regulations of 28/11/2011).

(if applicable): and is supported by, a member
of the Faculty of Chemistry and Pharmacy.

The following documents and forms are attached:

1. ***Curriculum Vitae** in English or German with contact details (address, nationality, place and date of birth, subject, place and duration of studies, professional activities, honors and awards etc.), date and signature
2. ***Two copies of the printed, bound and paginated thesis** (DIN A 4) including a table of contents , summary and the Sample title pages (PDF-Form*)
3. Your ***contract of employment** in an academic capacity as a public-sector employee (original and copy of the last valid contract). The contract should not have expired more than three months before submission. Scholarships are not accepted employment as contracts

or ***a certificate of good conduct** ("amtliches Fuehrungszeugnis zur Vorlage bei einer Behoerde § 30 Abs. 5 BZRG") available at the local administration office (KVR Kreisverwaltungsreferat)), sent to the Promotionsbuero (Attn. Frau Wuehrer) and arrived before an appointment for the thesis submission will be fixed

***PDF-Forms have to be downloaded and filled out online**

<http://www.cup.uni-muenchen.de/promotion/index.php?lang=de> :

4. The online form "Thesis submission" should already be sent, printed out and signed (**PDF-Form***)
5. The Affirmation in lieu of an oath, that the thesis was written independently (**PDF-Form***)
6. The Declaration that the thesis was written without unauthorized assistance, citations and consulted literature were completely indicated and that the thesis has never been submitted in whole or in substantial parts to another examination board. A statement on whether the examination will be conducted in German or English. (**PDF-Form***)
7. The Confirmation concerning the proper return of one's workplace, signed by your supervisor (**PDF-Form***)
8. The authorization to undergo the doctoral examination together with the form Examination Board Members signed by your supervisor. If you have an external supervisor, the form must be signed by your "Fachvertretung" (internal supervisor member of the Faculty of Chemistry and Pharmacy) (**PDF-Form***)

Also, if applicable:

9. Your university degree certificate (original and copy) with final grade in number and an official translation (according to Section 3 of the Doctoral Regulations of 28/11/2011) in case registration was not completed within three months after starting your PhD work and submitted at the PhD office of the Dean
10. If you have ever been enrolled at the LMU, an enrolment attestation like "Immatrikulationsbescheinigung" which was sent at the beginning of each semester with your student ID-card.

Date:

Signature of the applicant:

* Bold-printed documents have to be submitted in the original with this application.